

Job offer: Head of Studies

La Fémis is a National French film school under the authority of the Ministry of Culture and it is funded by the CNC (Centre National du Cinéma).

Based in the heart of Montmartre in Paris, La Fémis delivers high quality education in order to train the next generation of creatives and technicians for the film industry.

Around 200 students follow the 4-year curriculum and choose between seven courses: Screenwriting, Directing, Producing, Cinematography, Sound, Production Design and Editing. Other departments (Continuity, Distribution and Exhibition, TV Series Development, the "Résidence" program, "AIMS") provide shorter training programs.

All lecturers and professional tutors of the training program, as well as heads of departments, are industry professionals who teach or overview practical exercises. They total up to 800 each year.

La Fémis has developed many training programs with French higher education institutions in France and also relies on regular partnerships with film industry companies. La Fémis is a partner member of PSL Research University; it is also a member of CILECT (International Association of Film and Television Schools) and GEECT (European association of Film and Television Schools) (.

The school also provides training for international students (Summer school with the support of the Ministry of Foreign Affairs, the European workshop Atelier Ludwigsburg-Paris, etc).

Willing to diversify the social background of its students, the school has also successfully launched a diversity program in 2008, and the "Résidence" program in 2015 (one year program for young aspiring filmmaker without any academic background).

These last few years, the school has also developed its research activity with the SACRe doctoral program.

La Fémis is a public establishment; the staff is under private labor law, but its specific status enables the school to employ also civil servant on secondment.

Tasks and Responsibilities:

The Head of Studies manages the staff of the Studies Department (15 people).

He/She also manages the Heads of Departments for the whole curriculum (11 departments / 23 people) and he/she supervises the recruitment of professional lecturers or tutors.

He/She ensures the best cooperation among the members of his team, as well as with other Departments (Technical, Development and Professional Training, Administrative and Financial) and with the General Director and Deputy General Director of La Fémis.

He/She maintains permanent dialogue with students and with their representatives.

He/She serves as key contact to maintain successful relations with industry professionals, in France and abroad, in order to invite those most suited to the current syllabus to become tutors at La Fémis. He/she fosters the students professional insertion.

Following the guidelines established by the Studies committee and the Professional committee, he promotes any initiative related to arts and art education.

Key Responsibilities:

- Managing the Department of Studies Staff with the assistance of the Deputy Head of Studies,
- Designing the curriculum, ensuring the coordination between all training programs, implementing cross-department projects,
- Ensuring the completion and promotion of pedagogical projects,
- Overseeing students' evaluation and assessment,
- Organizing the curriculum as well as practical exercises,
- Organizing the diploma session each year,
- Follow up with the Dpt of Development and Professional Training who is in charge of student's internship and exchange programs abroad as well as the relationships with other film schools abroad,
- Ensuring the employability of the graduate students within the film and audiovisual industry.

He/She will be in charge of finalizing the request for the school's diploma to be recognized as master's degree.

He/She develops the links between the school's research activities and its main curriculum. working closely with the Research Department, he/she will supervise the SACRe PhD program.

Liaising with the General Director, he/she is responsible for designing and implementing a new curriculum, aimed to be implemented in the 2023-24 academic year, as part of the "Contrat Objectifs Performances" ("Goals and Performance Contract"). He/she is in charge of the modernization of studies (development of the digitalization of courses, hybrid courses, of apprenticeship, etc).

Overall, the Head of Studies participates in the school's global reach and strategic development, develops new partnerships, and promotes students' artistic projects.

Required skills:

- Work experience in one or several of the skills taught at La Fémis
- Good knowledge of film and TV studies (French or international)
- Teaching experience in a French or international education institution
- Experience with managing and supervising staff, strong managerial skills
- Excellent interpersonal, communication and negotiation skills
- Very good knowledge of written and spoken English is required
- Very good knowledge of written and spoken French compulsory

Full-time permanent position (CDI)

Salary depending on experience.

Starting date: 1st of August 2021

To candidate for this position, please send a CV and a cover letter to Mrs Nathalie Coste Cerdan, General Director of La Fémis: recrutement@femis.fr